ADA SIGN SYSTEMS

Custom ADA and Interior Signage

Beautifully Crafted Signs

100% ADA Compliant

Fast Responsive Service

Quick and Easy Ordering

Complete In-House Fabrication

Custom Logos and Colors

ADA Signage Experts

Quick Turnaround Times

Exact Reorders

CONTENTS

We design and manufacture ADA Signage - providing the highest quality and most compliant signs available. With unlimited design options we can create for you a complete sign system that is beautiful, cohesive and uniquely yours.

HOW TO ORDER

1. Select Your Sign Style — Page 4
2. Select Your Sign Colors — Pages 5 - 6
3. Select Your Sign Types — Pages 10 - 17
4. Provide Your Sign Text or Message

MAXIMUM OCCUPANCY 36

CHECK - OUT
REGISTRO DE SALIDA

Adult Medicine
↑

OCCUPATIONAL THERAPY 2

OCCUPATIONAL THERAPY 3

PUBLIC TELEPHONE
TELEFONO PUBLICO

STORAGE

JANITOR

RESTROOM

Below are just a few of the many shapes and styles available to create an entire ADA sign system. Combine these styles with an endless array of colors and materials and you have an infinite number of design options. Custom logos and colors can be added to any sign.

One Panel

1A   1B   1C   1D   1E   1F

Two Panel

2A   2B   2C   2D   2E

Flip signs for even more options

E2

2G   2H   2J   2K   2M

Three Panel

3A   3B   3C   3D   3E   3F

All signs read: RESTROOM

ADA laws require distinct contrast between background and lettering colors. Custom background colors are available. Approximate PMS equivalents are listed after each color name. Actual colors may vary from displayed or printed colors.   * Not available as a digital color.

309
PRESIDENTIAL
SUITE

2025

- Durable 1/8" or 1/4" non-glare acrylic - Impact and mar resistant
- Back Painted for superior resistance to fading or scratching
- CNC routed edges for a clean smooth finish (edges are not painted)
- 1/32" Cut Out Tactile Lettering is bonded to the surface with 3M VHB
- Clear Raster Braille is embedded into the surface

RESTROOM

- Background Color
- Backer Panel Color
- Lettering Color
- Accent Panel Color

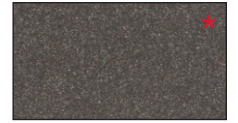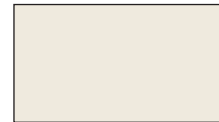| White | Cement (pms 422) | Driftwood (pms 416) | Charcoal Grey (pms 7540) |
Dark Brown (pms 412)	Black (pms 6)	Vintage Silver (pms 877) *	Graphite *
Ash (pms 7527)	Sandalwood (pms 4685)	Parchment (pms 7528)	Beige (pms 7503)
Taupe (pms 410)	Cinder (pms 411)	Vintage Gold (pms 464) *	Celadon (pms 5555)
Forest Green (pms 5477)	Hunter Green (pms 5535)	Bright Green (pms 348)	Teal Green (pms 562)
China Blue (pms 5405)	Medium Blue (pms 7692)	ADA Blue (pms 7462)	Blueberry (pms 654)
Dusty Rose (pms 4995)	Ruby (pms 209)	Red (pms 187)	Orange (pms 1665)

Premium laminates and full color digital prints offer truly unique and upscale options for ADA signs. Custom materials and finishes are available. See previous page for lettering and graphic color options. Actual colors may vary from displayed or printed colors.

208
Stanford
Alumni Association

225
Quiet Room C

WESTIN WORKOUT
FITNESS STUDIO
FITNESS STUDIO
Please Use Key Card To Enter
24 Hour Access

342

— Premium Laminate Overlay - Impact and mar resistant

— Permanently bonded to 1/8" or 1/4" acrylic backer

— CNC routed edges for a clean smooth finish (edges are not painted)

— 1/32" Cut Out Tactile Lettering is bonded to the surface with 3M VHB

— Raster Braille is embedded into the surface

— Durable 1/8" or 1/4" non-glare acrylic - Impact and mar resistant

— High Resolution, Full Color Images are Digitally Printed directly to the material

— CNC routed edges for a clean smooth finish (edges are not painted)

— 1/32" Cut Out Tactile Lettering is bonded to the surface with 3M VHB

— Raster Braille is embedded into the surface

Satin Anodized Aluminum
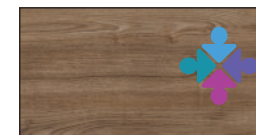
Photoluminescent

Brushed Aluminum *

Wilsonart Kensington Maple
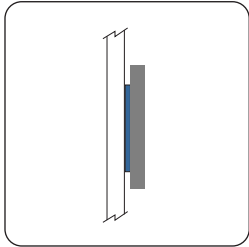
Wilsonart Fonthill Pear

Wilsonart Wild Cherry

* Not ADA Compliant as a Background Material

Standard mounting options are shown below. Always test the effectiveness and application of each option before actual installation. In most cases, a good silicone adhesive is also recommended when mounting signs.
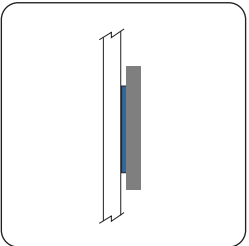
Double Faced Foam Tape
1/16" pressure sensitive foam tape. Best used in conjunction with silicone adhesive.
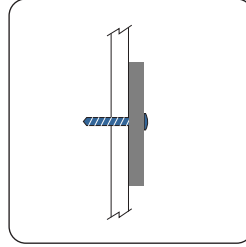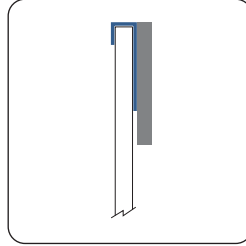
Screw Holes - Torx
3/16" screw holes with optional 1.5" vandal resistant button or flush mounted torx screws
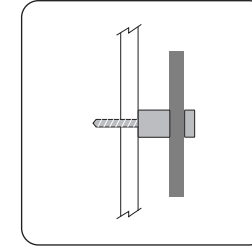
Double Faced Tape - VHB
3M Very High Bond tape. 1/2" wide x .045 thick. Best used in conjunction with silicone adhesive.

Partition Hook
Custom acrylic hooks available in black, white, or clear for any size partition.

Standoffs
Standoffs offer an upscale mounting solution. Available in a satin silver aluminum finish.
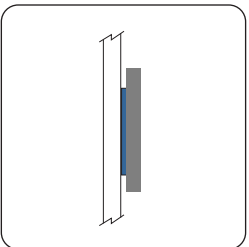
Double Faced Tape - Red
Thin 2mil pressure sensitive permanente tape. Good for smooth flat surfaces.
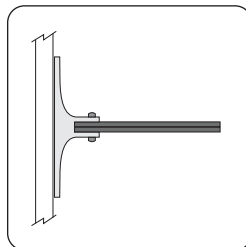
Wall or Ceiling Bracket
Anodized aluminum bracket in satin silver used for flag mounted or ceiling mounted signs.
Sizes: 6" 8" 10" 12"
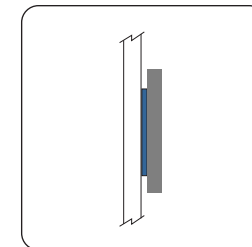
Magnetic Tape (Foil)
1/32" magnetic tape for steel surfaces or changeable panel systems.

Our standard ADA fonts are shown below. Each font has been set up and modified to be 100% ADA compliant (correct spacing, size, stroke thickness, etc.) Other sans serif fonts can be set up to be ADA compliant free of charge.

ADOBE CLEAN - 1234567890

ARIAL MEDIUM - 1234567890

FRUTIGER MEDIUM - 1234567890

FUTURA DEMIBOLD - 1234567890

FUTURA MEDIUM - 1234567890

GOTHAM MEDIUM - 1234567890

HELVETICA MED - 1234567890

HOUSCHKA DEMI - 1234567890

LUCINDA SANS – 1234567890

MYRIAD SEMI - 1234567890

OPEN SANS - 123456789

OPTIMA MEDIUM - 1234567890

PROXIMA NOVA - 1234567890

TREBUCHET MED - 1234567890

Please provide all the information below when placing an order. To ensure ADA compliancy, we will automatically reset the Braille and Tactile Lettering using one of our standard ADA fonts found on the previous page.

Sign Information

→ Provide a basic drawing of each sign type

→ Provide material type and thickness

→ Provide sign size

→ Provide background and lettering color

8"

8"
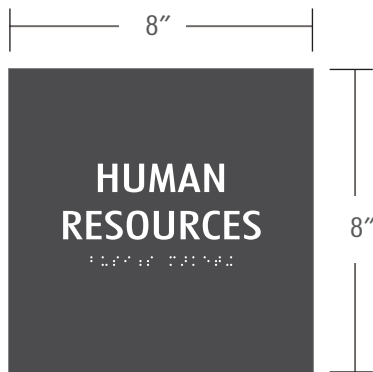
HUMAN
RESOURCES

Sign Type A

1/8" Non-Glare Acrylic Panel

Charcoal Grey Background

White Lettering

Double Faced Foam Tape

Sign Schedule

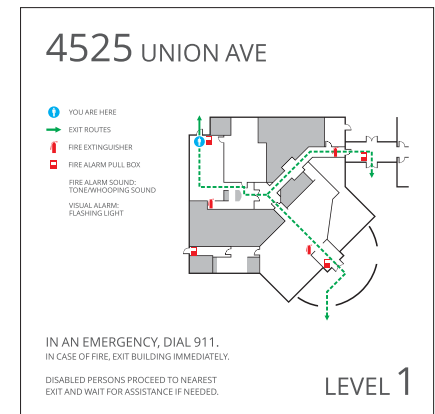Provide exact text and quantity for each sign

Sign Type	Quantity	Sign Text
A	1	HUMAN RESOURCES
A	1	MARKETING
A	1	ACCOUNTING
B	2	RESTROOM
B	2	MEN
B	2	WOMEN
B	2	ALL GENDER
C	2	FLOOR 1
C	2	FLOOR 2
D	4	EXIT
D	9	EXIT ROUTE

Artwork Submission

Artwork for digital signs, evacuation maps, logos, etc. must be provided by client.

→ Provide full size vectorized artwork

→ Save all artwork on a single page

→ Export file as a .pdf or .eps file

→ We will print directly from your file

4525 UNION AVE

🛈 YOU ARE HERE
→ EXIT ROUTES
🔥 FIRE EXTINGUISHER
⬜ FIRE ALARM PULL BOX
FIRE ALARM SOUND:
TONE/WHOOPING SOUND
VISUAL ALARM:
FLASHING LIGHT

IN AN EMERGENCY, DIAL 911.
IN CASE OF FIRE, EXIT BUILDING IMMEDIATELY.

DISABLED PERSONS PROCEED TO NEAREST
EXIT AND WAIT FOR ASSISTANCE IF NEEDED.

LEVEL 1

Signs that identify a room, space or area are required to have raised characters and Braille. This requirement includes public access areas as well as all employee areas. Add your text to any sign below. Other sizes, styles and layouts are available.

BUSINESS MARKETING DIVISION
110 8x8"
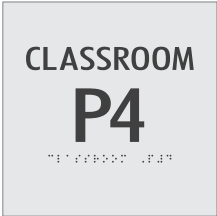
ELECTRICAL TELECOM UTILITY ROOM
114 8x8"

TELEPHONE UTILITY ROOM
120 4.5x9"

306
140 5x5"

STAFF LOUNGE
150 3x9"

EXAM ROOM 8
180 7x7"

WORK ROOM 30
184 7x7"

CLASSROOM P4
186 7x7"

DEPARTMENT OF HOMELAND SECURITY
160 6x9"

CAREER COUNSELOR
188 4x8"

CONFERENCE ROOM B
190 9x9"

SUITE 300

WELLS FARGO MORTGAGE DEPARTMENT
194 9x9"

RADIOLOGY

Dr. William Sound

Dr. Dana Hendersmith

Dr. Carlton H. Zimmer
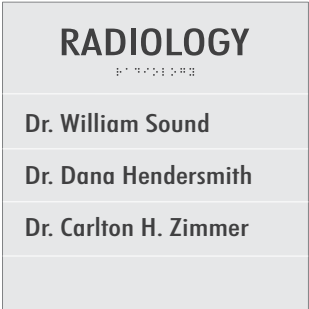
130 10x10"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Laminate Background

Precision Cut Tactile Characters

Characters Bonded Under Extreme Pressure
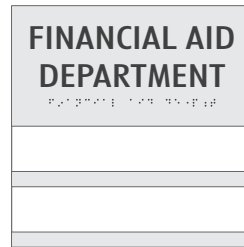
Braille embedded into the surface

Changeable window slot signs offer the advantage of quick in-house changes. Simply print out a new name or message on paper and insert it into the clear window opening. Any size or number of slots can be fabricated. Add your text to any sign below.

22
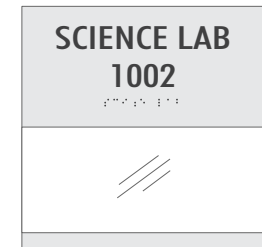**RECOVERY**

210 8x8"

MARKETING
DIVISION

214 8x8"

FINANCIAL AID
DEPARTMENT

218 8x8"

HUMAN
RESOURCES

220 8x8"

SCIENCE LAB
1002

224 8x8"

ADULT
MEDICINE 4

240 14x9"

PATIENT
ROOM 30

244 10x8"

BULLETIN

(8.5 x 11" Paper Insert)

260 14x8.5"

CONFERENCE ROOM

(8.5 x 11" Paper Insert)

250 11.5x11"

SEQUOIA
CONFERENCE
ROOM

Not In Use   In Use

230 8x8"

8
TREATMENT
ROOM

Not In Use   In Use

234 8x8"

505
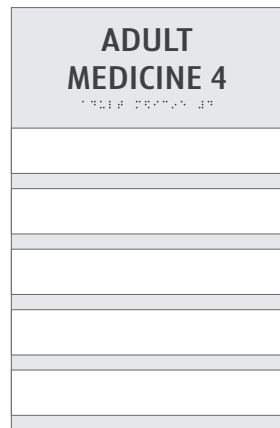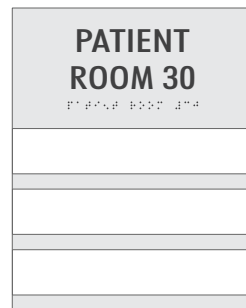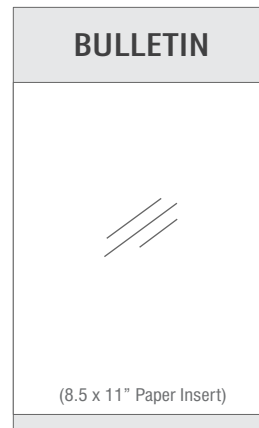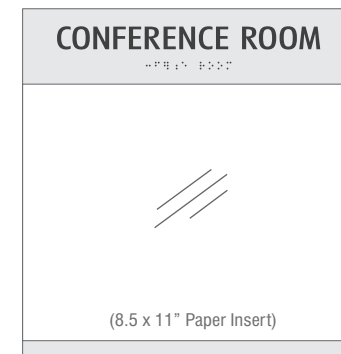
270 7x7"

1/8" Acrylic Backer Panel

Spacer Plate (Area for paper Insert)

Face Panel with Clear Window Area

Precision Cut Tactile Characters

Braille Embedded into the Surface if Required

ADA restroom signs require raised lettering and Braille. The ISA symbol (wheelchair) should be added to the sign if the restroom is wheelchair accessible. Add your text to any sign below. Other sizes, styles and layouts are available.

RESTROOM
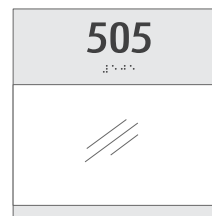360 8x8"

WOMEN
350 8x8"

MEN
340 8x8"

GIRLS
356 8x8"

BOYS
346 8x8"

FAMILY RESTROOM
380 9x8"

STAFF RESTROOM
384 9x8"

PATIENT RESTROOM
388 9x8"

ALL GENDER RESTROOM
382 9x8"

GENDER NEUTRAL RESTROOM
386 9x8"

Accessible Restrooms Located on Second Floor →
396 11x9"

ALL GENDER RESTROOM
392 4x8"
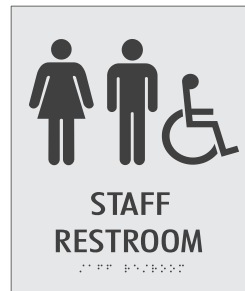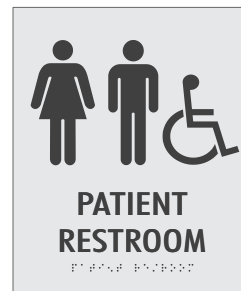
RESTROOM
390 10x12" Wall Projection

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Laminate Background

Tactile or Digitally Printed Characters

Characters Bonded Under Extreme Pressure

Braille embedded into the surface if required

In addition to ADA wall signs (previous page), The State of California also requires a separate door sign. The sign must be 12" in size, a 1/4" thick and the background color must contrast with the door color. Single user restrooms are required to be unisex or gender neutral.

RESTROOM

310 12"

WOMEN

330 12"

MEN

320 12"

333 12"

GENDER NEUTRAL RESTROOM

300 12"

ALL GENDER RESTROOM

304 12"

308 12"

322 12"

GIRLS

334 12"

BOYS
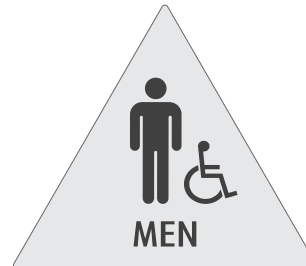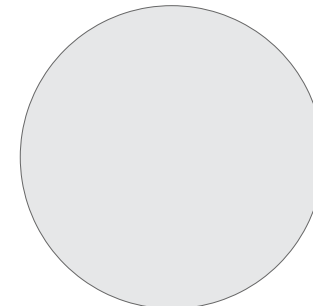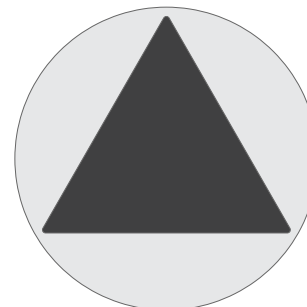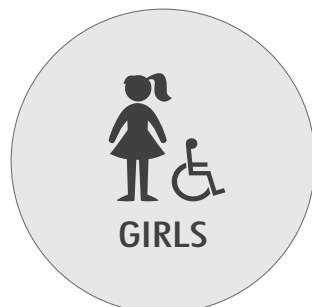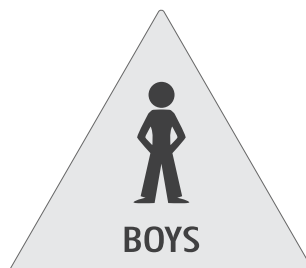
324 12"

338 12"

1/4" Durable Non-Glare Modified Acrylic

Back Painted, Digital or Laminate Background

Tactile or Digitally Printed Characters

Characters Bonded Under Extreme Pressure

No Braille Required

Directional signs provide clear access and wayfinding information throughout a building. Signs can be wall mounted, flag mounted or suspended from the ceiling. Any number of panels can be made to suit your needs. Other sizes, styles and layouts are available.

Dover Medical Center

Nuclear Medicine	230
Medical Imaging Center	270
Occupational Health	290
Cardiopulmonary Center	330
Dermatology	360
Orthopedic Department	390

480 19x20"

Emergency Room →

420 7x46" Overhead

ELEVATORS

470 10x12" Wall Projection

→ Cafeteria
Waiting Room
Restrooms
Conference Center

← Gift Shop
Nurses Station 6
Elevators
Family Chapel

440 16x14"

1st Floor

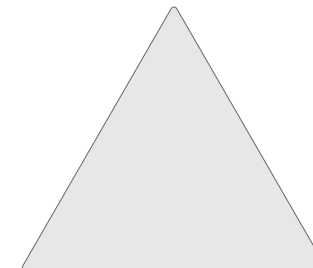|	
Desmond and Desmond	←
Capitol Morning Report	←
Legislative Counsel Review	←
Smith, Watt and Martinez	→
Ventura County Star	→
High Speed Rail Authority	→

460 16x16"

→ 301-333
← 336-393
← Ice-Vending

400 6x9"

EXIT TO WAITING ROOM
→

410 6x9"

← Waiting Room
→ Business Marketing
→ Conference Rooms
→ Human Resources
→ Elevators - Stairs

450 10x14"

Adult Medicine
↑

430 9x9"

Cafeteria Vending
→
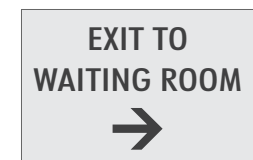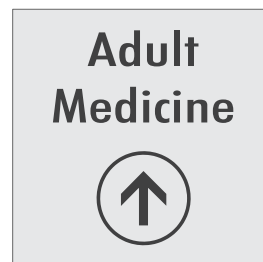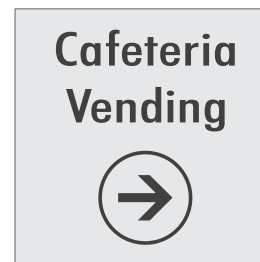
434 9x9"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Laminate Background

Digitally Printed Characters

Interchangeable Magnetic Panels

No Braille Required

Informational signs can provide important instructions and messages to both visitors and employees. In most cases, they are not required to have raised characters and Braille, but may need to follow other ADA rules such as good contrast. Add your text to any sign below.

EMERGENCY MEDICAL STAFF ONLY

520 8x8"

AUTHORIZED PERSONNEL ONLY

524 8x8"

CAUTION

BIOLOGICAL HAZARD

574 8x10"

A Generous Gift From

The Law Offices of Harrison and Simon

560 4x8"

CHECK - OUT

REGISTRO DE SALIDA

512 6x9"

FIRST AID

and Emergency Response Information

570 9x11"

SECURITY

Please Have All Baggage and Personal Belongings Ready for Inspection

572 9x11"

CHECK-IN

All Visitors Please Sign in at Administration
➔

530 9x11"

Gift Shop Hours

Tuesday - Sunday 9:00 - 9:00

534 6x9"

ANNOUNCEMENTS

(8.5 x 11" Paper Insert)

510 11.5x11"

THIS IS A NON SMOKING FACILITY

540 8x8"

Assistive Listening System Available at the Front Counter

580 11.5x9"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Laminate Background

Tactile or Digitally Printed Characters

Characters Bonded Under Extreme Pressure

No Braille Required

Stair and code signs are not only required, but can also provide vital information in an emergency. Check your local and state regulations for any code variances to the federal ADA laws. Add your text to any sign below. Other sizes, styles and layouts are available.

MAXIMUM OCCUPANCY

208

610 8x8"

STAIRS

630 8x8"

ACCESSIBLE ROUTE

620 9x7"

ACCESSIBLE ENTRANCE

626 9x7"

AREA OF REFUGE

628 9x7"

EAST STAIRS NO ROOF ACCESS

1

1 THRU 8

660 12x12"

IN CASE OF FIRE USE STAIRS

DO NOT USE ELEVATOR

664 10x8"

EAST STAIRS
NO ROOF ACCESS

3

1 THRU 8

EXIT DISCHARGE ON FLOOR 1

668 18x12"

FLOOR

★1

694 6x6"

LEVEL

8

690 6x6"

FIRE EQUIPMENT

650 8x8"

THIS IS A NON SMOKING BUILDING
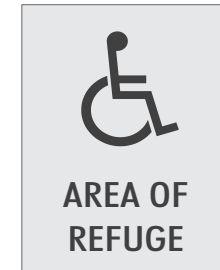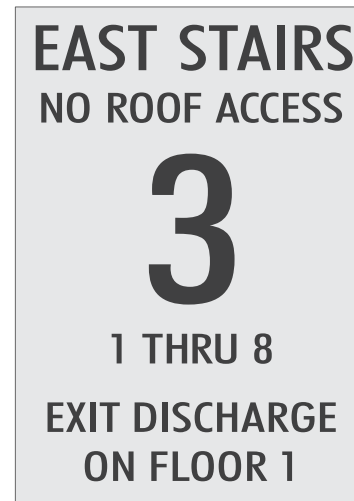
640 8x8"

636 6x6"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Laminate Background

Tactile or Digitally Printed Characters

Characters Bonded Under Extreme Pressure

Braille embedded into the surface if required

Exit and evacuation signs help guide and direct people safely out of a building. Many require raised characters and Braille.
Check your local and state regulations for any code variances to the federal ADA laws. Other sizes, styles and layouts are available.

EXIT ROUTE
770 6x6"

EXIT
790 6x6"

EXIT STAIR DOWN
720 6x6"

EXIT STAIR UP
724 6x6"

NOT AN EXIT
728 6x6"

FIRE EXIT
726 6x6"

EMERGENCY EXIT ONLY
Alarm Will Sound
710 7x11"

EXIT TO LOBBY AREA ↑
712 7x11"

EXIT THIS WAY →
716 8x8"

EXIT ROUTE →
730 6x11"

4525 UNION AVE

- ⓘ YOU ARE HERE
- → EXIT ROUTES
- FIRE EXTINGUISHER
- FIRE ALARM PULL BOX
- FIRE ALARM SOUND: TONE/WHOOPING SOUND
- VISUAL ALARM: FLASHING LIGHT

IN AN EMERGENCY, DIAL 911.
IN CASE OF FIRE, EXIT BUILDING IMMEDIATELY.

DISABLED PERSONS PROCEED TO NEAREST
EXIT AND WAIT FOR ASSISTANCE IF NEEDED.

LEVEL 1

744 15 x 15"

EVACUATION PLAN

(8.5 x 11" Paper Insert)
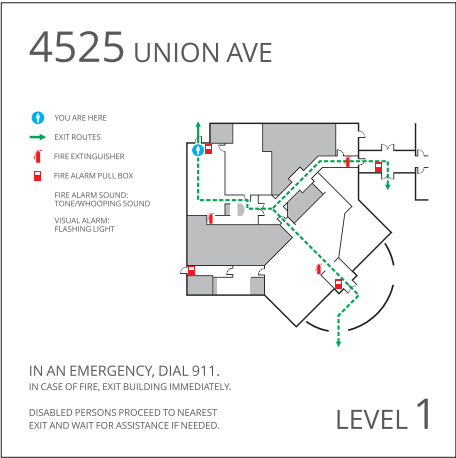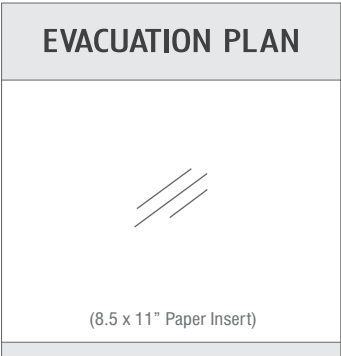
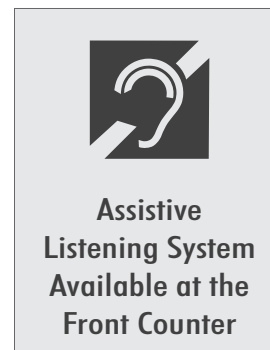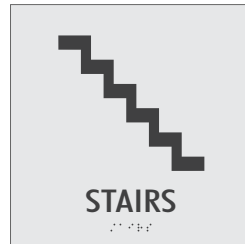740 11.5x11"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Laminate Background

Tactile or Digitally Printed Characters

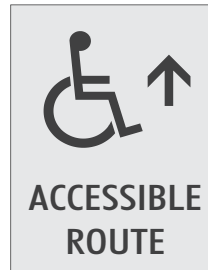Characters Bonded Under Extreme Pressure

Braille embedded into the surface if required

Use the floor plan below and on the next page to see which ADA, code and other signs are required on a typical project. Signs are required for both public access areas as well as all employee areas. Check your local and state codes for any variances to federal ADA laws.

ISA Entry

CHECK-IN
All Visitors Please Sign in at Administration →
Informational

THIS IS A NON-SMOKING FACILITY
No Smoking

BUSINESS MARKETING DIVISION
Room ID

FIRST AID
and Emergency Response Information
Safety Sign

EXIT
Exit

EXIT ROUTE
Exit Route

RESTROOM
Restroom Door (CA Only)

RESTROOM
Restroom Wall

Cafeteria Vending →
Directional

AUTHORIZED PERSONNEL ONLY
Informational

SEQUOIA CONFERENCE ROOM
Not In Use | In Use
Slider Plate
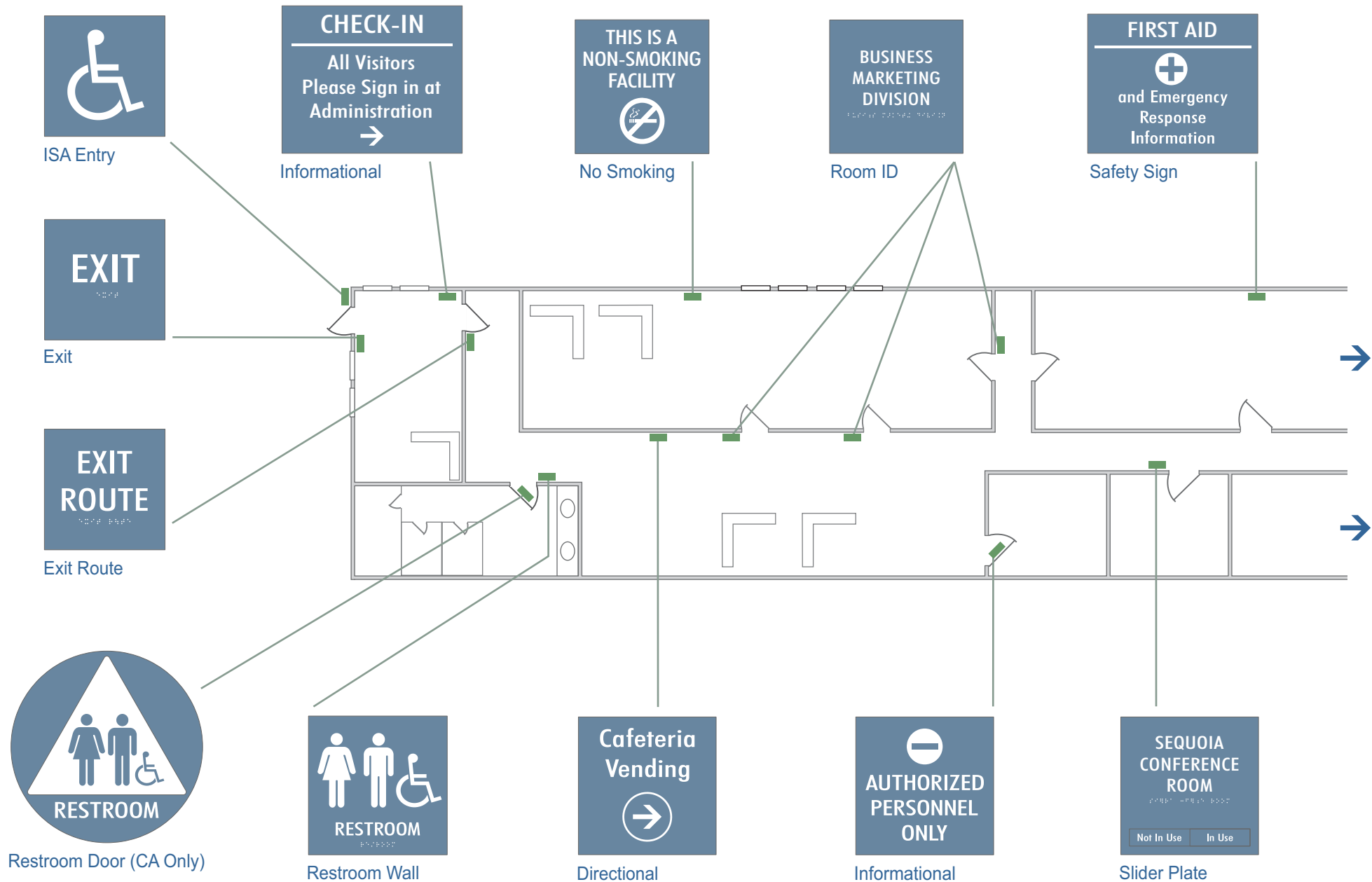
Use the floor plan below and on the previous page to see which ADA, code and other signs are required on a typical project. Signs are required for both public access areas as well as all employee areas. Check your local and state codes for any variances to federal ADA laws.

22 RECOVERY

Patient ID

CONFERENCE ROOM

(8.5 x 11" Paper Insert)

Message Holder

EMERGENCY EXIT ONLY

Alarm Will Sound

Exit Sign

EAST STAIRS
NO ROOF ACCESS

3

1 THRU 8

EXIT DISCHARGE ON FLOOR 1

Stairwell

FLOOR ★1

Floor ID

STAIRS

Stairs Sign

EMERGENCY MEDICAL STAFF ONLY

Informational

HUMAN RESOURCES

Window Slot

IN CASE OF FIRE USE STAIRS

DO NOT USE ELEVATOR

Fire Code

EVACUATION PLAN

(8.5 x 11" Paper Insert)

Evacuation Map Holder

EXIT STAIR DOWN
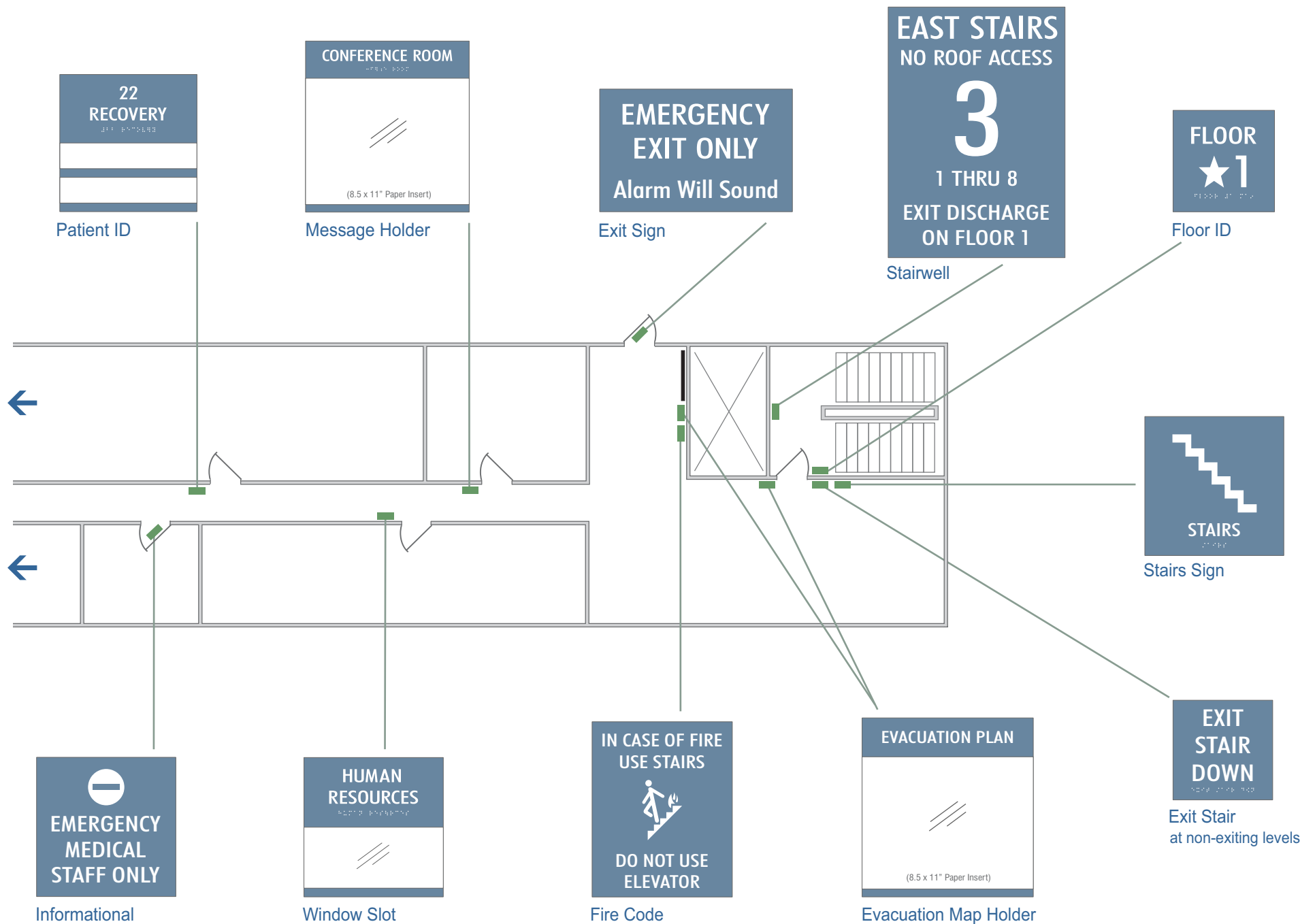
Exit Stair
at non-exiting levels

Laws regarding signage can exist on the national, state, or local level. The chart below helps illustrate this point. It is important to be aware that your particular state or local codes may vary or supercede federal ADA laws and that any variances are the responsibility of the client.

Federal ADA

The Federal ADA law, for the most part, covers signs that identify, direct, or provide information regarding a particular room, area, or space.

BUSINESS MARKETING DIVISION

306

RESTROOM

→ 301 - 333
← 336 - 393
← Ice - Vending

AUTHORIZED PERSONNEL ONLY

LEVEL 8

State Regulations

Some states, such as California and New York, have additional laws or regulations that may vary or supercede federal requirements.

RESTROOM

ACCESSIBLE ROUTE

THIS IS A NON SMOKING BUILDING

GENDER NEUTRAL RESTROOM

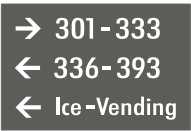**IN CASE OF FIRE USE STAIRS**

DO NOT USE ELEVATOR

Local Level

Other sign types are governed at the local level (often by the fire marshal or building department) and can vary from area to area.

EAST STAIRS
NO ROOF ACCESS
3
1 THRU 8
EXIT DISCHARGE ON FLOOR 1

MAXIMUM OCCUPANCY 208

EMERGENCY EXIT ONLY
Alarm Will Sound

FIRE EQUIPMENT

4525 UNION AVE

🛈 YOU ARE HERE
EXIT ROUTES
FIRE EXTINGUISHER
FIRE ALARM PULL BOX
FIRE ALARM SOUND: TONE/WHOOPING SOUND
VISUAL ALARM: FLASHING LIGHT

IN AN EMERGENCY, DIAL 911.
IN CASE OF FIRE, EXIT BUILDING IMMEDIATELY.

DISABLED PERSONS PROCEED TO NEAREST EXIT AND WAIT FOR ASSISTANCE IF NEEDED.

LEVEL 1

Any sign that identifies a room, space or area is required to have raised characters and Braille. Below are the basic rules for such signs. Signs are required in both public access areas as well as all employee areas. Informational and directional signs do not require Braille or raised characters, however they are required to follow many of the other ADA rules. Please read our entire ADA Signage Guide for more information.

8"

6" Pictograms

2" Text

1" Braille

FAMILY & INFANT RESTROOM

Minimum 3/8" margin around entire sign

6" high space for Pictograms

Non-glare finish (background and characters)

Good contrasting colors (background and characters)

5/8" Minimum font height with 1/8" character spacing

Raised Characters - Sans serif font - ALL UPPERCASE

Font not too **BOLD** or CONDENSED

All Braille 3/8" to 1/2" below last line of raised text

22 | ADA Sign Types

This chart illustrates the requirements for each of the four ADA sign types

	Identification	Information	Directional	Overhead
	Signs that identify a room, space, or area	Signs that provide information about a room, space, or area	Signs that provide direction to a room, space, or area	Wall, ceiling, and projection type signs, mounted overhead
	BUSINESS MARKETING DIVISION	Emergency Medical Staff Only	EXIT TO WAITING ROOM →	ELEVATORS
Sign Finish	Non-Glare	Non-Glare	Non-Glare	Non-Glare
Sign Colors	Good Contrast	Good Contrast	Good Contrast	Good Contrast
Braille Required	Yes	No	No	No
Raised Characters	Yes	Not Required	Not Required	Not Required
Pictogram Requirements	Yes - See pg. 25	No Special Req.	No Special Req.	No Special Req.
Character Font	Sans Serif	Sans or Simple Serif	Sans or Simple Serif	Sans or Simple Serif
Character Height	5/8" - 2"	5/8" Minimum *	5/8" Minimum *	2" Minimum *
Character Case	All Uppercase	Upper and/or Lower	Upper and/or Lower	Upper and/or Lower
Character Spacing	1/8" - 4x Stroke	10 - 35% of Stroke	10 - 35% of Stroke	10 - 35% of Stroke
Character Stroke	15% Max of Character Height	10 - 30% Height	10 - 30% Height	10 - 30% Height
Mounting Requirements	See Page 29	None	None	Min. Clearance 80"

* See chart on page 27

Fonts for signs that identify a room or space are required to be sans serif and shall not be italic, oblique, script, or decorative. Furthermore, lettering can not be too bold, condensed, or extended as illustrated below.

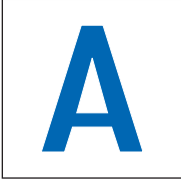| Lettering Examples	ADA Compliant Issue	ADA Regulations
FUTURA MEDIUM	Lettering too Bold	Maximum stroke of 15% of character height
FUTURA MEDIUM	Lettering too Condensed	55% Minimum of X height
FUTURA MEDIUM	Lettering too Extended	110% Maximum of X height
Futura Medium	Uppercase and Lower Case	Character must be all Uppercase
FUTURA MEDIUM	Not enough Character Spacing	Minimum 1/8" inter-character spacing
FUTURA MEDIUM	Lettering Italicized	Non-italicized
FUTURA MEDIUM	Compliant: Sans Serif - All Uppercase - Proper Spacing	

| Sans Serif	Serif	Min. Width 55%	Max. Width 110%	Raised 1/32"	All Uppercase
A	A	A	A	A	A

There are many rules and guidelines when it comes to Braille. Proper size, shape, correct translation and placement ensure ease of reading and understanding.

Braille Regulations

- Braille shall be dome-shaped or rounded - Not flat or pointy

- Braille shall be Grade 2 and be precisely sized and spaced

- Braille shall be 3/8" to 1/2" below last line of text

- Braille shall be grouped all together - Not in two separate areas

- Braille shall be in lowercase except for the following:

  - Proper Name   -   George Jones   California

  - Acronyms   -   U.S.A.

  - Beginning of sentence   -   Accessible restrooms...

  - A letter in a room number   -   B320

Braille Spacing

.3" between cells

.1" between Braille dots

.4" between Braille lines
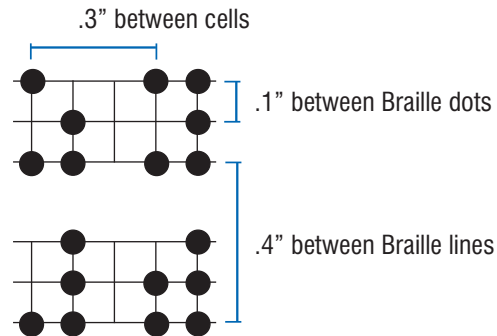
Braille Size and Shape

Distinct dome shape

.060 diameter at base

.025 in height

Compliant Braille

Braille all together below last line of text

806

UNIVERSITY ADMISSIONS

Not Compliant Braille

Braille in two separate locations

806

UNIVERSITY ADMISSIONS
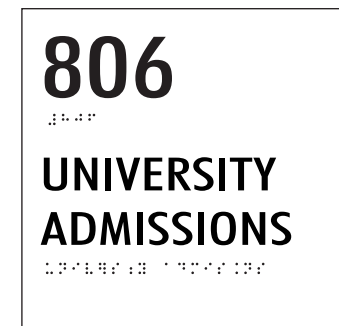
This chart depicts typical pictograms and their proper use. Pictograms used in identifying a room or space shall be within their own 6" high field. There is no specific rule on the height of the pictogram itself.

6"

Required Pictograms:

6" high background field required.

No text or Braille shall be located

within the pictogram field.

RESTROOM
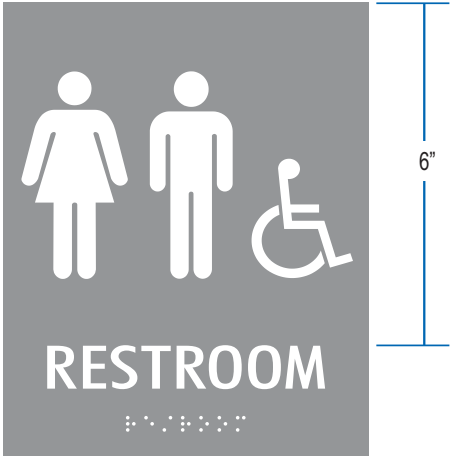
Room Sign Pictograms are not

required, but are recommended. If used,

a 6" high background field is required.

Miscellaneous Pictograms:

Informational or directional.

No field height requirement.

AED

The proper spacing and size of different elements of an ADA sign is vital when someone is trying to read the sign visually or by touch. Characters, graphics, or Braille that are too close together or are too small make it hard to read or understand.

STAFF RESTROOM

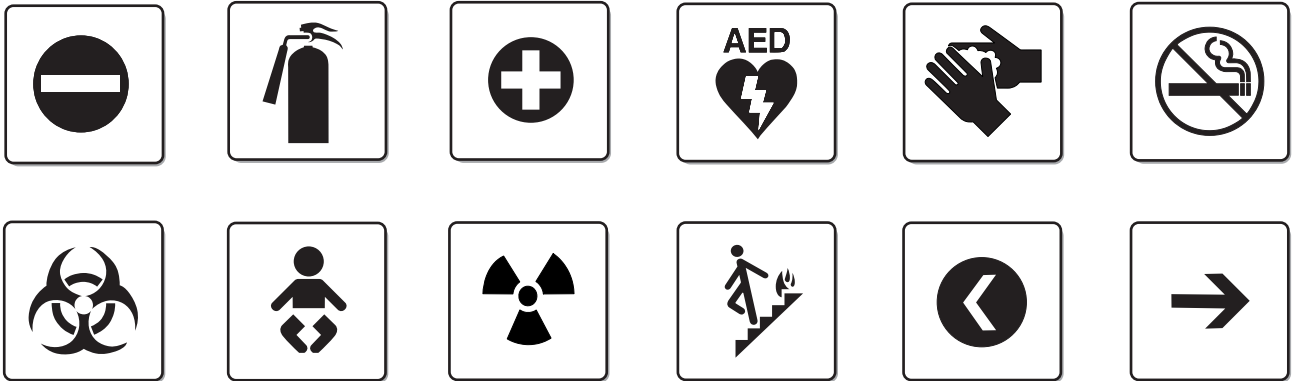6" — Pictograms shall have a field height of 6" - No text or Braille shall be located in this area

5/8" — Minimum character height is 5/8" - Maximum character height is 2"

135% — Minimum line spacing based on character height - Maximum line spacing is 170%

1" — Minimum space required for one line of Braille - 1.5" for two lines of Braille

3/8" — Minimum margin or clear space around all raised elements of the sign

RES

15% — Maximum stroke thickness based on character height as measured at the top of a beveled character

1/8" — Minimum character space as measured at the top of a beveled character

3/8" — to a 1/2" space between last line of text and Braille

1/4" — Braille height is approximately 1/4" tall for one line of text

Use this chart to determine the required character size of your ADA sign based on the mounting height of the sign and the likely viewing distance. The minimum character height will be indicated in the corresponding box below.

Sign Mounted between 40 - 70"

40" - 70"

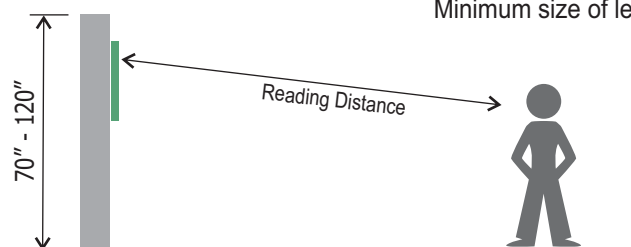Reading Distance
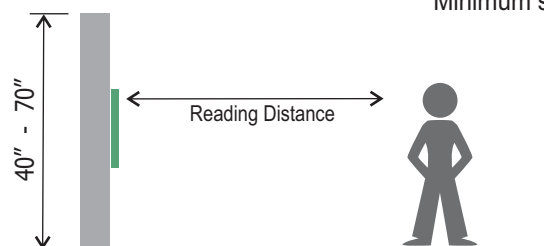
Distance sign is to be read →	Under 6 Feet	7 Feet	8 - 9 Feet	10 - 11 Feet	12 - 13 Feet	14 - 15 Feet
Minimum size of lettering →	5/8"	3/4"	1"	1.25"	1.5"	1.75"
	16 - 17 Feet	18 - 19 Feet	20 - 21 Feet	22 - 23 Feet	24 - 25 Feet	26 - 27 Feet
	2"	2.25"	2.5"	2.75"	3"	3.25"

Sign Mounted between 70 - 120"

70" - 120"

Reading Distance

Distance sign is to be read →	Under 15 Feet	16 - 17 Feet	18 - 19 Feet	20 - 21 Feet	22 - 23 Feet	24 - 25 Feet
Minimum size of lettering →	2"	2.25"	2.5"	2.75"	3"	3.25"
	26 - 27 Feet	28 - 29 Feet	30 - 31 Feet	32 - 33 Feet	34 - 35 Feet	36 - 37 Feet
	3.5"	3.75"	4"	4.25"	5"	5.25"

Sign Mounted over 120" (10 feet)

10 feet and above

Reading Distance
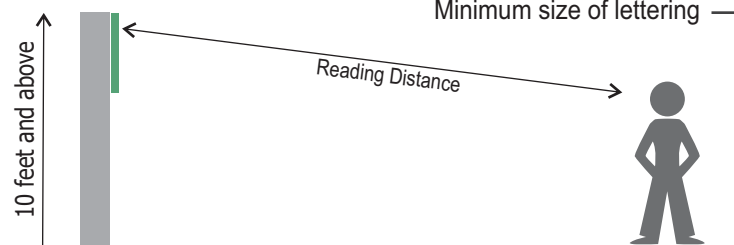
Distance sign is to be read →	Under 21 Feet	22 - 23 Feet	24 - 25 Feet	26 - 27 Feet	28 - 29 Feet	30 - 31 Feet
Minimum size of lettering →	3"	3.25"	3.5"	3.75"	4"	4.25"
	32 - 33 Feet	34 - 35 Feet	36 - 37 Feet	38 - 39 Feet	40 - 41 Feet	42 - 45 Feet
	4.5"	4.75"	5"	5.25"	5.5"	6"

The two tables below were developed to help you determine the proper size of your ADA sign based on lettering height and the number of characters and lines per sign. It is best to keep like sign types all the same size.

1 - Select your letter size (We recommend a minimum of 3/4" letters).

2 - Determine the number of characters and spaces in the longest line of text.

3 - Determine the number of lines required.

4 - Use the tables below to determine the sign size. See example to the right.

MATERIALS AND RESOURCES ADMINISTRATION

6"

9"
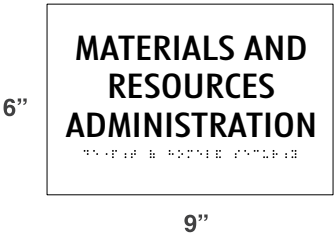
The sign to the left has 3/4" letters with 13 characters / spaces across and 3 lines of copy.

Using the two tables below, the sign would have to be at least 6 x 9" to be ADA compliant.

Length of Sign

Letter Size	3"	4"	5"	6"	7"	8"	9"	10"	12"	14"	16"
5/8"	4	7	9	11	13	15	17	19	23	27	31
3/4"	3	5	7	9	11	12	13	15	19	21	24
7/8"	3	4	5	7	8	10	11	12	14	17	20
1"	3	4	5	6	7	8	10	11	13	14	15
1.25"	2	2	3	4	5	6	7	8	10	10	11

Maximum number of characters and spaces per line based on letter height and sign length

Height of Sign

Letter Size	3"	4"	4.5"	6"	7"	8"	9"	10"	12"
5/8"	2	2	3	4	5	6	7	8	9
3/4"	1	2	3	3	4	5	6	6	8
7/8"	1	2	2	3	4	4	5	5	7
1"	1	2	2	3	3	4	5	5	6
1.25"	1	1	1	2	3	3	3	4	5

Maximum number of lines allowed based on letter height

Below are general guidelines for mounting room signs with raised characters and Braille. The mounting height has a range of acceptable heights. Always check with your state and local codes as well as your building inspector before installing signs.
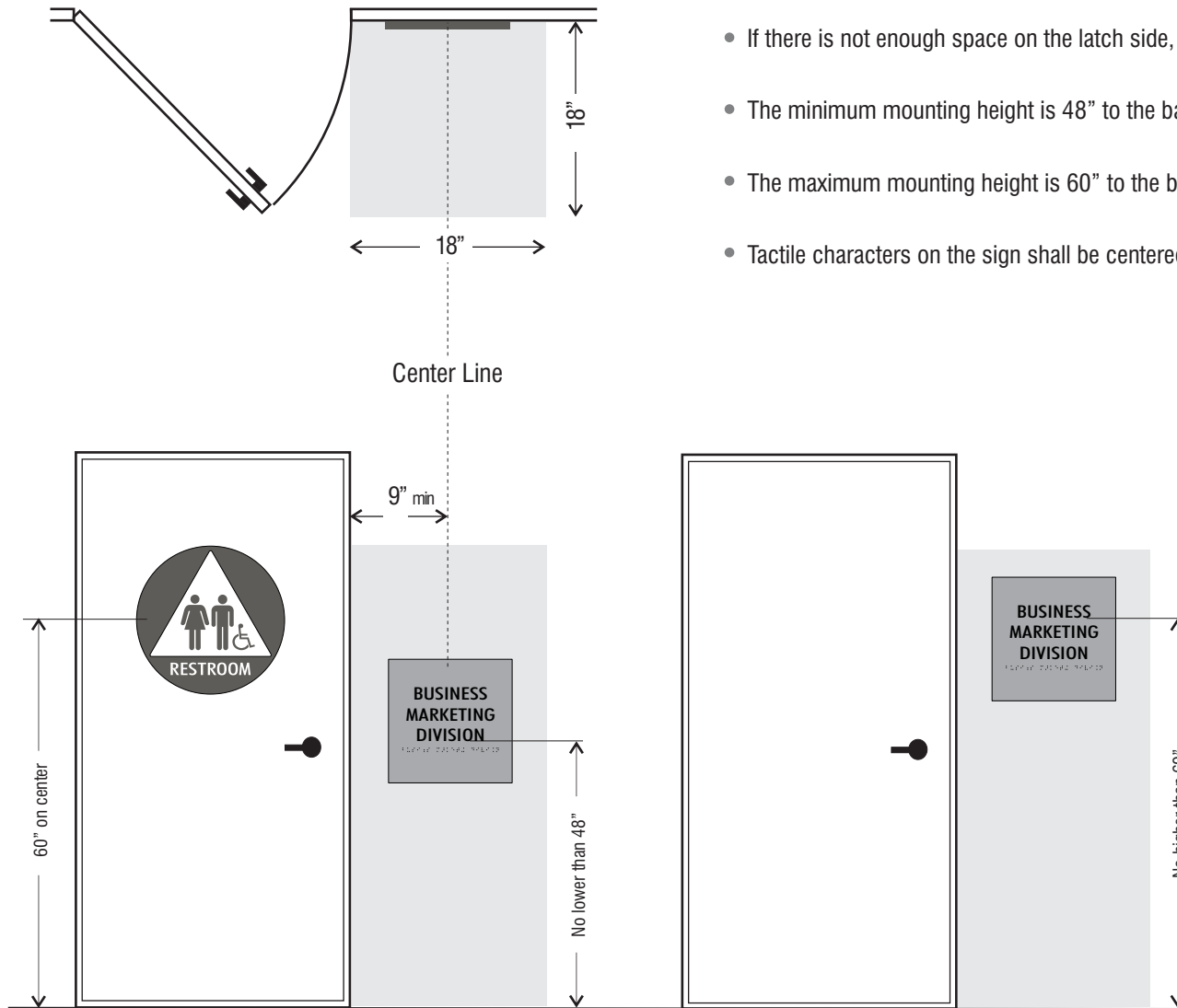
- Room signs shall be mounted on the latch side of the door.

- If there is not enough space on the latch side, then the sign can be mounted on the nearest adjacent wall.

- The minimum mounting height is 48" to the baseline of the lowest line in the sign.

- The maximum mounting height is 60" to the baseline of the highest line in the sign.

- Tactile characters on the sign shall be centered within an minimum 18 x 18" clear floor space.

18"

18"

Center Line

9" min

RESTROOM

BUSINESS
MARKETING
DIVISION

BUSINESS
MARKETING
DIVISION

60" on center

No lower than 48"

No higher than 60"